



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblywoman Petrie-Norris
Classification: Field Representative
Posted: November 7, 2023

Assemblywoman Cottie Petrie-Norris is seeking a full-time Field Representative based in her Irvine District Office. The position requires serving as a liaison between the Assemblywoman and the district.

The Field Representative will perform a variety of duties including, but not limited to, responding to constituent inquiries with State agencies and correspondence on legislative issues; attending local government and community organization meetings and producing reports describing key issues discussed; generating community events and meetings; developing strategies to achieve Member priorities and executing community outreach plans; making presentations at events on behalf of the Assemblywoman; and manages the production and tracking of resolutions, certificates and letters. Must be able to work extended hours and weekends as needed.

The Assembly salary range for the classification of Field Representative is \$47,184 - \$120,132, annually. The successful candidate's salary for this position is anticipated to be established between \$47,184 - \$60,000.

Contact: Please submit a cover letter & resume for consideration to Michael Tou, District Director, at michael.tou@asm.ca.gov.