



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Bennett
Classification: Field Representative
Posted: March 21, 2024

Assemblymember Bennett is seeking a Field Representative for his District Office. Under the direct supervision of the District Director and Chief of Staff, the primary responsibilities will include serving as a liaison between the district and the Member by maintaining an awareness of and involvement in district affairs and issues. Candidates will be expected to establish positive and productive relationships with local organizations, elected officials, key community stakeholders, policymakers, and the general public. Other responsibilities include constituent casework, correspondence, and outreach. Under the direction of the District Director, the Field Representative will be responsible for representing the Member in the community, drafting talking points, making presentations on behalf of Member, and staffing the Member at community events.

The ideal candidate should have excellent reading, writing and communication skills are required, as well as the ability to manage multiple concurrent projects.

Candidates must have a reliable source of transportation to attend in-person meetings/events and be able to work a flexible schedule, including some nights and weekends as required. Bilingual in Spanish is strongly preferred.

The salary range for this position is \$3,932 - \$10,011 per year. It is anticipated that the successful candidate's salary will be between \$3,932 to \$5,000. Final compensation is commensurate with experience.

Contact: To apply, please submit a cover letter and resume to patricia.quiroz@asm.ca.gov