



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Wilson

Classification: Senior Assistant (Communications)

Monthly Salary Range: \$5,095 to \$12,139

Posted: January 25, 2024

The Office of Assemblymember Lori D. Wilson is seeking an experienced Senior Assistant to fulfill communications responsibilities for the office. Under the supervision of the Chief of Staff, the Senior Assistant will be responsible for developing and executing messaging and communication strategies, social media posts and a press plan to inform constituents and the public of the member's legislative, budget and district priorities. This includes preparing press materials, social media management and content production, constituent communications, and talking points for the Assemblymember's use, along with other work as needed. Qualified candidates will be self-motivated, and have a proven ability to work effectively in a team-oriented, fast-paced, dynamic and deadline driven environment; reliable attention to detail; exceptional writing/editing; and strong interpersonal, verbal, and relationship building skills. Salary range is between \$5,095/month - \$12,139/month. The successful candidate's salary for this full time position is anticipated to be between \$5,095/month - \$9,000/month based on experience.

Contact: Please send a cover letter, writing samples and resume to Chief of Staff: Taylor.Woolfork@asm.ca.gov, indicating "Senior Assistant (Communications)" in the subject line.