

CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Nick Schultz **Classification:** District Coordinator

Posted: December 5, 2024

Final Filing: December 27, 2024. Current Assembly employees of non-

returning offices are encouraged to apply.

Monthly Salary: \$6,917-\$12,510 monthly. It is anticipated that the position will be filled at the start of the range, or by transfer of an existing Assembly

employee.

Assemblymember Nick Schultz is seeking a District Coordinator for his Burbank office. Under the direction of the Chief of Staff, the District Coordinator will be responsible for managing the District Office, leading a diverse and dynamic team of Field Representatives, coordinating constituent casework assignments, event planning, managing a variety of projects and deadlines, and representing the Assemblymember in the community. The ideal candidate will have experience working in a district office, strong oral and written communication skills, and an ability to build relationships with local organizations and city leaders. Candidates must also be able to work a flexible schedule, including some nights and weekends as required.

Contact: Interested applicants should email a copy of their resume and a cover letter to Allison.ruffschuurman@asm.ca.gov. Please write "District Coordinator Position" in the subject line.

Posted: 12/5/24