CALIFORNIA STATE ASSEMBLY
JOB LISTINGS

Office: Assemblymember Nick Schultz
Classification: Field Representative
Posted: January 27, 2025

Assemblymember Nick Schultz is seeking a Field Representative for the Burbank District Office. The ideal candidate will have experience working in a district office, familiarity with the 44th Assembly District issues and current events, an understanding of the legislature and local government, strong oral and written communication skills, the ability to build relationships with local organizations and city leaders and work well in a fast-paced environment. Under the direction of the District Coordinator, the Field Representative will be responsible for representing the Assemblymember in the community, event planning, constituent casework, developing and maintaining relationships with constituents, organizations, and local leaders, and assisting with constituent correspondence.

Candidates must have a reliable source of transportation to attend in-person meetings and events, the ability to assist with setting up tables, the office canopy, and other equipment for events, and be able to work a flexible schedule, including some nights and weekends as required. Bilingual in Armenian is strongly preferred.

The Assembly salary range for the classification of Field Representative is $5,417 - $7,845, monthly. It is anticipated that the position will be filled at the start of the range, or by transfer of an existing Assembly employee. Current Assembly employees of non-returning offices are encouraged to apply.

Contact: Please submit a cover letter and resume for consideration to
Allison Ruff-Schuurman, Chief of Staff at: allison.ruffschuurman@asm.ca.gov