



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Alex Lee
Classification: Legislative Assistant
Posted: September 20, 2024

Assemblymember Alex Lee (D-San Jose) is seeking a Legislative Assistant to join his Capitol team. The ideal candidate has a passion for public service, possesses excellent verbal and written communication skills, and understands the legislative process. Responsibilities include, but are not limited to, staffing multiple bills, researching and analyzing policy issues, staffing committees and caucuses, briefing and advising the Assemblymember on legislation, meeting with stakeholders, and drafting talking points. Prior legislative experience within the Legislature is required and experience with housing issues is a plus.

The salary range for the Legislative Assistant position is \$5,417 – \$7,845 per month based on experience. Current Assembly employees of non-returning offices are encouraged to apply. It is anticipated that the position will be filled at the start of the range, or by transfer of an existing Assembly employee.

Contact: Please send resume, cover letter, and two writing samples to Allison Lim at Allison.lim@asm.ca.gov.