CALIFORNIA STATE ASSEMBLY
JOB LISTINGS

Office: Assemblywoman Esmeralda Soria
Classification: Legislative Assistant (Communications)
Posted: July 12, 2024

Assemblywoman Soria is seeking a Legislative Assistant to serve the constituents of Assembly District 27. The position will be based out of the Sacramento Capitol Office or District Office in Fresno or Merced. The Legislative Assistant's primary focus will be communications and will develop, manage and implement the Assemblywoman's strategic communications plan to include, but not limited to, press events, press releases, media advisories, talking points, op-eds, e-alerts, social media content, maintaining and updating official Assembly web page, weekly news clips and constituent communications mail program. Key responsibilities include communicating the Assemblywoman's legislative, budget, and district priorities to state and local media outlets, constituents, and the general public.

Candidates should have demonstrated media experience, outstanding written and oral communication skills, knowledge of social media platforms, and a strong working knowledge of the legislature and state government.

Successful candidates will be proactive self-starters with the ability to work independently and cooperatively but also thrive in a fast-paced, collaborative and deadline-driven team environment. Fluency in Spanish strongly preferred. The Assembly salary range for this position is $5,417 -$7,845 monthly and compensation is commensurate with experience.

Contact: Please email a cover letter and resume to roy.sianez@asm.ca.gov