



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Assemblymember Garcia

**Classification:** Student Intern, Time-Card

**Posted:** January 8, 2025

**Location:** District

**Salary:** \$20/hour (up to 35 hours/week available)

Assemblymember Robert Garcia is seeking a Student Intern to work 100% in-person in the 50<sup>th</sup> Assembly District Office. Under the direction of the District Director and staff, the Student Intern will have an opportunity to learn the legislative process which includes exposure to casework, constituent letters, certificates of recognition, and district office events.

The Student Intern should have knowledge of district and state issues. Familiarity with the Inland Empire Community and issues facing the region is desired, but not necessary. The ideal candidate would be interested in learning about the state legislative process, bill development, and how state government interacts with other governmental entities.

Candidates must possess outstanding written and oral communication skills and attention to detail. Superb writing skills and the ability to communicate clearly and concisely under tight deadlines. The ideal candidate will be able to work efficiently and effectively under pressure and be proficient in Microsoft Office and PCs.

**Contact:** Please submit a statement of purpose, resume, and 3 references to [Daissy.Arteaga@asm.ca.gov](mailto:Daissy.Arteaga@asm.ca.gov), and in the subject line, please write "Student Intern."